

Speakers' information NVVT symposia

General information

- The NVVT (Dutch Society of Paint Technicians) is an organization of about 170 people that promotes and stimulates knowledge exchange between the members with respect to all kind of topics related to paint and paint technology.
- Members are predominantly technicians from the paint and printing-ink industry, representatives from raw material suppliers, universities, institutes and other interested people
- To this purpose the NVVT organizes symposia focused on specific issues about 4-5 times a year. In general these symposia are attended by 50–90 participants (members of the NVVT as well as other interested people).
- In principle the symposia will be organized in the Congress Center “t Veerhuis”, Nijemonde 4, 3434 AZ Nieuwegein (near Utrecht) and are scheduled from 12.30 – 17.00 hrs. Occasionally other locations might be used if necessary (e.g. the yearly symposium as organized together with the Belgian society ATIPIC).
- A convocation with the final program details will be made available at least 4-8 weeks before the symposium
- For additional information and for proposals for presentations please contact one of the board members of the NVVT

Information with respect to the presentation

- The official language of the symposia will be English.
- Contributions have to fit into the theme of the symposia and to comply with the expectations of the audience: good quality standards and needs sufficient technical (or scientific) level; this to the judgment of the board of the NVVT.
- Abstract and presentation must be non-commercial in style and focused exclusively on the technical / scientific content. The use of trade names must be avoided wherever possible.
- In principle a (PowerPoint) presentation of about 30 minutes is most practical, allowing an additional 5-10 minutes for questions and discussion. If needed the duration might be adapted after consultation with the board of the NVVT.
- Computer and screen are available. Presenters can bring their presentation on a memory stick or use their own laptop (advised font is 18-20)
- If wanted, possibilities for exposition or demonstration can be looked after (e.g. roll-up banner).
- In order to prepare the convocation of the symposium the following has to be provided at least 7 weeks in advance, or so much earlier as possible:
 - the exact title of the presentation,
 - the name(s) of the presenter(s)
 - a summary of max. 200 words
 - a copy of one of the presentation slides ('teaser')
- For a proper introduction of the speaker at the symposium a short biography is asked for.

- In principle the NVVT intends to make the presentations available on the members-only part of the NVVT website after the symposia. For that reason the presenter is asked for permission to publish his/her PowerPoint presentation (as pdf) on the NVVT web-site. For business reasons specific slides can be excluded if desired; presenter's point of view will be respected.